

How to confirm the sources of financing of your project

This table shows the documents you need to provide in order to confirm different types of project financing.

- If documents are in a language other than English or French, please provide a brief translation of the main points. Contract summary forms, available [here](#), may be used if wished.

Source of Financing	Documents required (documents in languages other than English or French should be accompanied by a translation into either English or French)
Public funds (supranational, national, regional, local)	<p>Agreement, deal memo or a recent letter of intent with amounts.</p> <p>Letters of intent must be dated max. 6 months prior to the Board Meeting unless they specify validity beyond the six-month period.</p>
TV investments (both presales and co-production)	<p>Agreement, deal memo or a recent letter of intent with amounts.</p> <p>Letters of intent must be dated max. 6 months prior to the Board Meeting unless they specify validity beyond the six-month period.</p>
Minima Guarantees (MG) for distribution (both national or international sales)	<p>Agreement, deal memo or a recent letter of intent with amounts.</p> <p>Letters of intent must be dated max. 6 months prior to the Board Meeting unless they specify validity beyond the six-month period.</p> <p>If the company acting as distributor or sales agent is the same company as one of the co-producers or a company affiliated to one of the co-producers, a recent bank letter covering the amount of the MG to be invested in the film must be provided.</p>
Producers' deferrals and third party deferrals	<p>Letter of intent with amounts clearly indicating the budgetary item(s) to be deferred and signed by the authorized person (i.e. the relevant producer when deferring the producer's fee).</p>
Own investment (including own investment by national producer)	<p>Recent bank letter or bank statement detailing the liquidity available on the account.</p>

Production
incentives

BE: Agreement, deal memo or letter of intent with amounts (dated max within 6 months prior to the Board Meeting) with the company raising the tax shelter and the “European certificate” issued by the competent national authorities.

CZ: confirmation of eligibility from the State Cinematography Fund.

CA: An independent chartered accountant’s opinion on the eligibility of the project for the tax credit(s) in question and including an estimation of the value of the tax credits.

ES: Letter of intent with amounts and proof of registration as a company of the AIE investor.

IE: Letter from an independent chartered accountant providing an estimate of the Section 481 benefit

IS: Either a letter of confirmation from the Ministry of Industries and Innovation OR confirmation from the Eurimages national representative.

IT: Copy of the application form submitted to and stamped by the MIBACT including the page showing the estimated amount of the tax credit.

HR: confirmation from the Eurimages national representative.

HU: (i) Agreement, deal memo or letter of intent with amounts (dated max. 6 months prior to the Board Meeting) with the company investing in the film or a declaration by the producer concerned that the amount of the tax shelter will be covered by the Hungarian National Film Fund and (ii) confirmation that the production company is officially registered with the National Film Office or has requested registration at least 30 days prior to the submission of the application to Eurimages and (iii) confirmation from the National Film Office.

LT: Letter of confirmation from the Lithuanian Film Centre confirming that the project is eligible for the tax incentive.

LU: confirmation from the Eurimages national representative.

RO: Agreement, deal memo or letter of intent with amounts (dated max. 6 months prior to the Board Meeting) with the company investing in the film and confirmation from the competent national authority.

UK: proof of qualification for interim British Film Certification

Other countries: please contact the Eurimages’ Secretariat before submitting your project.

Equity investments, product placement, sponsorships	Agreement, deal memo or a signed letter of intent with amounts <u>and</u> a recent bank letter (i.e. a letter from the bank detailing the liquidity available) pertaining to the company providing such financing.
In-kind contribution	(i) A list of goods/services that will be provided in-kind; (ii) Evidence of possession of the material or of the services provided through a price list, catalogue, invoices for the materials/equipment bought etc; (iii) A clear indication of the corresponding item(s) in the production budgets provided.

Please note the following when filling out the financing plan:

- MGs for international sales shown on the financing plan must be shared among co-producers in the same proportions as the co-production percentages.
- Where the producer is also the distributor or sales agent for the film, or where the distributor or sales agent is a company affiliated to the production company, an MG for distribution or international sales can only be confirmed using a bank statement.
- Please note that any letter of intent, with or without amounts, must be dated within six months of the Board of Management meeting.
- Deferrals of producer's fees and overheads should be confirmed by a signed and dated declaration from the co-producer(s) concerned. **Please note, however, that total deferrals of fees and overheads plus in-kind contributions to the project can only be considered as confirmed to a maximum level of 15% of the total production budget.**
- Please note also that the amount of Eurimages support allocated to each co-producer must in principle be in line with the co-production percentages, except where non-proportional allocation has been decided. In this case the rules laid down in **Article 4.3.2** of the Eurimages regulations must be observed.

The Secretariat reserves the right to request any further evidence of financing it considers necessary in order to assess the project. If you have questions on how to confirm any type of financing please contact the Secretariat.